

# Financial Hardship Request

To request that fees be waived (where permitted by any government funded training program) students must complete the following details and where requested, provide subsequent documentation to substantiate the information they provide.

The information must be provided in the form of a Statutory Declaration as follows. Students should note that legal penalties apply for providing false information in a Statutory Declaration

If you are unable to find a Justice of the Peace to verify your signature in the Statutory Declaration; sign it where indicated and submit it anyway. If a waiver is approved, you will be required to get the Statutory Declaration re-signed and witnessed.

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## STATUTORY DECLARATION

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(1) Here insert name, I, (1) (Name) "  
address and occupation (Address) "  
of person making the  
declaration. (Occupation)

Do solemnly and sincerely declare

A. My total income after tax is \$ "" per week

B. My living expenses include:

| Item              | Details | Total per week |
|-------------------|---------|----------------|
| Loans             |         | \$             |
| Rent / Board      |         |                |
| Mobile Phone Plan |         |                |

### Signature Not Witnessed by Justice of the Peace

You are to sign here if you are unable to have your signature above witnessed by a Justice of the Peace at this time.

I declare that the above information is true and where requested I can provide evidence of this information.

Signed

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Printed Name

Date        /        /

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## College Use Only

Procedures to assess Financial Hardship

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